

SELF CHECKLIST (STS-2019)		
S.N	CHECKLIST ITEMS	(Put \sqrt Mark)
A.	(i) Report submission form (to be checked/ filled in ONLINE Part- A,B,C)	Yes / No
	(ii) Enclosure-I: STS Report (up to 2 Mb)	Yes / No
	(iii) Enclosure-II: Report Attestation Form (Scanned up to 1 Mb)	Yes / No
	(iv) Enclosure-III: Institutional Ethics Committee (IEC)/ Institutional Animal Committee certificate (Scanned up to 1 Mb)	Yes / No
B.	STS REPORT IN ICMR FORMAT ON-LINE SUBMISSION-as a single PDF File only <u>Should not have name & details of the student or Guide- YES/NO</u>	
	(a) Reference ID	Yes / No
	(b) Title	Yes / No
	(c) Introduction	Yes / No
	(d) Review of Literature	Yes / No
	(e) Aims and Objectives	Yes / No
	(f) Material and Methods	Yes / No
	(g) Observations and Results	Yes / No
	(h) Discussion	Yes / No
	(i) Conclusions	Yes / No
	(j) Summary	Yes / No
	(k) References	Yes / No
	Optional (blank format can be included in the report file) <u>Should not have name of the student or Guide or research participants. YES/NO</u>	
	(l) Suggestions/Justifications, if any	Yes / No
	(m) Questionnaire/ Study Tool/Patient Information Sheet (Format of questionnaire/ data collection sheet / case record form/ any other tool used etc).	Yes / No
	(n) Informed Consent Form (Sample Patient Information Sheet/ Informed Consent Form)	Yes / No
C.	REPORT ATTESTATION FORM (RAF) Duly filled by the student, signed with seal and forwarded by the Guide	Yes / No
D.	ETHICAL APPROVAL <u>Research should not be initiated without an ethical clearance and STS report will not be accepted by ICMR in such cases</u> a. Institutional Ethics Committee (IEC) Approval Certificate if work done on Humans (including research on biological material/ retrospective analysis of records etc.) OR	Yes / No
	b. Institutional Animal Ethics Committee (IAEC) Approval Certificate if work involves use of animals	Yes / No